

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

Supplier: EASTERN GOLD CORPORATION	P.O. # 021-10-132
Address: 503 ET YUCHENGCO ST. BRGY. 289 , BINONDO, MANILA	Date: October 7, 2021
TIN: 200-018-633-000	Mode of Procurement: Shopping 52.1b
Account No.: 000570014603 Bank: BDO	
Telephone: 8242-5846/8242-5842	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL	Delivery Term: w/n Thirty (30) working days upon receipt of P.O.
Date of Delivery:	Payment Term: w/in 30 Days upon final inspection and acceptance (Bank to Bank)

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
PROCUREMENT OF COMMON-USED OFFICE SUPPLIES					
	box/pck	Joy Binder Clip: Backfold Size: 32mm; Material: Metal; Packaging: 12 pieces per box	150	22.00	3,300.00
	piece	Casio Calculator MX12 Power: Two-way Power (Solar+Battery) Display: Desktop display calculator with Review and Auto review Function: At least Basic Function Other specs: Correct Key and at least 12-digit display	9	290.00	2,610.00
	piece	Joy Correction Tape Usable Length: minimum of 8 meters; Width: 5mm	300	15.00	4,500.00
	pair	Scissors Blade Material: Stainless Steel; Multi-Purpose, Heavy duty Length: Overall: min. 160mm; Cutting blade: min 70mm	100	35.00	3,500.00
	pack	Index Card Size: 3in x 5in; Ruled boths sides; Color: White Packaging 100 pieces per pack; GSM: at least 120gsm/sheet	25	14.00	350.00
	piece	Metal Desk Organizer Tray Layer: Two (2); Dimension: at least 14.5in x 9.5in x 7in (LxWxH) Fit legal size papers; Color: Preferably black	10	260.00	2,600.00

Total Amount in Words: **Sixteen Thousand Eight Hundred Sixty Pesos Only** **Php 16,860.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,


Conforme: 
 (Signature over printed name)

(Date)

RODRIGO L. OJENAL
 SAO, Administrative Division



EDITHA R. BUENDIA
 OIC-Director IV, HRMAS

Funds Available:	ALOS: 02-10101-2021-10-854	
	Amount: ₱ 16,860.00	
ARIEL J. UBIÑA Chief Accountant		